

Name of Group: Transportation Policy Working Group

Meeting Date: March 16, 2022

Meeting Time: 6:30-8:30pm

Meeting Location: Zoom

Members Present: Erik Landfried, Debra Haynes, Bill Judge, Constance Wright, Dan Jewell, Ed Rizzuto, George Long Sr., Dayanara Mejia, Ellen Beckmann, Kyle Taylor, Brooke Roper (Members Absent: David Bradway, Austin Amandolia, Katie Sukalski)

1. Icebreaker and Group Agreements Refresher

2. Update from Staff

- Staff is working on brainstorming upcoming Spring Engagement for the draft policies we are creating. We are partnering with the Office on Youth to do some intentional youth engagement as part of this. Community-wide engagement on the draft policy recommendations will happen in Spring 2022, roughly from late April through June 2022.
- After Spring Engagement, we will share what we heard from residents back with the policy working groups and the community. We will then be working on making further revisions and adjustments to the policies based on input.
- Staff is working on figuring out a meeting schedule beyond spring engagement and will let you all know soon. The intention is to have one or two more meetings after spring engagement, likely in July and/or August, to share the feedback we've received and allow groups to contribute additional feedback and editing of the draft objectives.
- We will be taking a break between now and the next time we meet, but we hope you will participate in engagement for the policies and encourage your family, friends, and neighbors to participate as well!

3. Policy Review

- Focus on all transportation-related topics in breakout rooms – noting high-level comments, any red flags that you may see, any small edits/refinements that staff can change quickly.
 - Remember to follow group agreements and that this is new for everyone
 - Planning Staff will be helping us keep notes during the meeting. They will be documenting discussion notes and will also be monitoring the chat. So, if you're more comfortable adding comments to the chat, those will be reflected in our notes and brainstorming.
 - Similar to our last meeting, if there are questions that require longer staff responses, we will make sure to record them during the meeting and our team will get to answering them after the meeting and will share as follow-up.

- Group divided into Breakout Rooms based on objective clusters for policies.
- Group shared red-flags and reflections during a breakout room report out and staff added discussion points to the working document.

4. Finishing Up

- Staff will send follow-up notes to this group for review before posting publicly to the EngageDurham site.
- Next meeting will be after spring engagement and determined by a doodle poll in the next couple of months. Again, we will be taking a break between now and the next time we meet, but we hope you will participate in engagement for the policies and encourage your family, friends, and neighbors to participate as well!
- Please share any thoughts or suggestions for how we can improve future meetings with our team after this meeting if you'd like to share.
- Thank you!